

## AUTHOR GUIDELINES

### I. GENERAL CRITERIA FOR SUBMISSIONS TO THE JOURNAL TEORÍA & DERECHO

1. All manuscripts submitted for consideration should be original and unpublished.
2. «Debate» and «Estudios» original texts should average between 8.000 and 14.000 words in length, spaced in 1.5, and 12p for the body type. They must be submitted electronically, preferably in Word (or other similar revisable format).
3. Submissions are required to be sent before May 1st (for December's issue) and before November 1st (for next year's June's issue).
4. At the beginning of the article, authors must indicate the title of the paper, full name of the author(s), position of the author(s), and the institution they come from.
5. Authors must send their contact information (specifically: address, telephone number and e-mail) within their submission form in order to allow the Journal to maintain contact with them.
6. Submissions must include an abstract of 10 lines or 1000 characters and a list of 5-6 key words in Spanish and English languages in any case. Titles must be written in Spanish and English.
7. Submissions should include a Summary, where titles of the different sections of the text are written. Submission structure must follow the so-called «Decimal Numbering System for Chapters and Subheading», and they should be written only with Arabic figures. Sections will be numbered consecutively starting on number 1. Each one can be divided in  $n$  sections, from 1 to  $n$ ; each subsection can also be divided from 1 to  $n$ , and so on: (1., 1.1., 1.2., 1.2.1...) (4., 4.1., 4.1.1., 4.1.2...).
8. Submissions to the section «Temas de Hoy» may omit, fully or partially, the formal requirements mentioned (abstracts, peer review, length and to be an unpublished work), although the manuscript submitted may accomplished some or all of them. In this case, the Journal *Teoría & Derecho* would mention it.
9. In the case of texts and translations submitted to the «Varia» section, there is no need to comply with the formal requirements mentioned above.

### II. PEER REVIEW PROCESS

#### Review of submissions

In order to select the texts to be published, all submissions will be reviewed through a peer review process. The assessment will be carried out by two reviewers. These reviewers, preferably external experts, will be anonymous and they will present their reconsiderations on admitted texts. In order to be published, submissions should obtain a positive assessment of both reviewers. In case of contradiction, the final decision will be taken the Editorial Board. Authors will receive the reviewers' reconsiderations and they will be given an appropriate period of time to modify their texts according with the comments of the experts.

Reviewers will take into consideration the following: *i)* the thematic suitability; *ii)* the scientific quality and the competence of the arguments presented; *iii)* the appropriateness of the text's structure; *iv)* the opportunity and relevance of the submission in a given research area; and *v)* the acceptance of data and bibliographical resources used.

Once the revision process undertaken by the experts has finished, the final text to be published will be approved by the Editorial Board of the Journal, which will be competent as well to make orthotypographics, gramatical and writing-style corrections, if necessary.

### III. CORRESPONDENCE WITH THE JOURNAL

Manuscripts should be sent to this e-mail address: [teoria.derecho@uv.es](mailto:teoria.derecho@uv.es)

Authors must send two different files in Word (or compatible format). First the manuscript which must be completely blind. This is, no reference may let the reviewer know the authorship. In this one, the title, the abstract and the keywords must be include in English and Spanish. Moreover, all the properties of the file referring the author/s must be also erased. The second file should contain: the title, name and surname/s of the author/s, institution, current position, email address, and the acknowledgments and references to the research projects or so on within which the research has been developed.

Attached to the former ones, the form related to the personal data protection and its treatment should be submitted to the editorial, according to the current regulations. This form can be downloaded at the website of the journal: [teoriayderecho.tirant.com](http://teoriayderecho.tirant.com)

Manuscripts can be also sent through postal mail to Revista *Teoría & Derecho*. Editorial Tirant Lo Blanch, C/ Artes Gráficas 14, entresuelo, 46010 Valencia.

### IV. QUOTES CITATION FORMAT

Only two citation systems can be used:

1. Taking into account the nature of the Journal, which is orientated to theoretical thought, it should be preferred to include the bibliographical references at the end of the article, through a bibliographic note which reflects the state of the question, the most relevant articles and the fundamentals of the author's thesis or reasoning.

2. The date / author citation system (or Harvard system) could also be used. In this case, a list of bibliography must be placed at the end of the document.

Doing this, citations should go in brackets, including author's surname, date of publication and the page / s. For instance, (Vives 2011:129).

If it is a second or later edition, this will be indicated with a superscript, written just before the year of publication. For instance, (Vives, <sup>2</sup>2011: 129).

– At the end of the article, a complete list of bibliography should be included according to the following criteria:

If several papers of the same author are cited, they should follow a chronological order. In second and subsequent mentions, authors' surnames and names will be substituted by a double line (—), followed by a space, and no punctuation before the brackets, with the year of publication.

If the articles or books are published by the same author in the same year, they will be ordered alphabetically with lowercase letter written in italics (2001*a*).

If the paper referenced is written by two or more authors, the order will be changed only in relation to the first author's name and surnames. For instance, Pérez López, José, Marisa Fernández García y Javier Rodríguez Jiménez (2015): «Los delitos económicos», *Revista de Penología*, 23 (2), 45-64.

The previous system will be preferable to the one in which the first author's name is followed by the expression *et al.* (italics) or «and others», although the latter is also allowed.

In the main text and in the bibliography, Latin / Spanish quotation marks (« ») will be used, not English quotation marks (“ ”). English quotation marks can be used whenever an expression and / or part of a sentence is already quoted, within the major sentence (« “ “ »).

– In any case, bibliographical references must be quoted in the following manner:

Books: Author's or Authors' Surname / s, Name (at least the first), year of publication (with brackets followed by colon), Title of the book (italics and capital letter only the initial of the first word, not all the words), place of edition (colon), editor's name, and, eventually, collection.

For instance: Vives Antón, Tomás S. (<sup>2</sup>2011): *Fundamentos de derecho penal*, Valencia: Tirant lo Blanch.

Book chapter: Author's or Authors' Surname / s, Name (at least the first), year of publication (with brackets followed by colon), Title of the chapter (double quotation marks), person in charge of the edition (editor, coordinator, compiler..., preceded by «in»; name of person in charge may be written with the initial before the surnames), title of the book (italics and capital letter only the first letter of the first word, not with all the words), place of edition (colon), editor's name, eventually, collection, and pages (without any graphical symbol).

For instance: Pérez Pérez, María y Laura Martínez Martínez (2014): «Algunas acotaciones sobre los actuales modelos de teoría de la legislación», en P. Rodríguez Pérez y M. Ramos Ramos (comps.), *Nuevos modelos de teoría de la legislación*, Madrid: Teorema, 34-51.

Article of Scientific Journals: Author's or Authors' Surname/s, Name (at least the first), year of publication (with brackets followed by colon), Title of the article (double quotation marks), title of the journal (italics and capital letters), eventually volumen and issue of the journal, and pages (without any graphical symbol).

For instance: Cotterrell, Roger (2015): «The politics of jurisprudence revisited: a Swedish realist in historical context», *Ratio Juris*, 28 (1), 1-14.

Electronic Resources: References to an electronic resources in the list of bibliography is not compulsory when the resource is only available online and it is not published in a journal or book (even electronic ones). If so, the reference should be as follows: Author's or Authors' Surname/s, Name (at least the first), year of publication (with brackets followed by colon), Title of the resource (double quotation marks), format between square brackets («[on line]»), link and availability, beginning always with the Hypertext Transfer Protocol (http) and it will be between broken brackets, followed by a stop after the end (< >.), and date of reference (with square brackets and full stop before the end square bracket).

For instance, Romero Carrascal, Susana (2008): «Archivos y delitos. La actuación de la Fiscalía de Patrimonio Histórico» [en línea], <<http://www.arxivars.com/index.php/documents/formacio-1/jornades-d-estudi-i-debat-1/228-jed-080528-romero-1/file>>. [Date of reference: 12/06/2014.]

## V. COPYRIGHT NOTICE

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## VI. DATABASES

LATINDEX: accomplishing 33 quality criteria (of 33 criteria)

DICE: <http://dice.cindoc.csic.es/revista.php?rev=1888-3443>

CIRC: Integrated Classification of Scientific Journals

RESH: <http://epuc.cchs.csic.es/resh/indicadores>

ISOC: Database Unity ISOC. Review of Scientific Publications

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